

OGC HAS REVIEWED.

ER 7236

S C

CONFIDENTIAL

18 DEC 1947

**RECIPIENT FOR:** Assistant Director for Special Operations  
Executive for Administration and Management

**SUBJECT:** Administration of Property and Supplies for the Office of  
Special Operations 25X1

**REFERENCE:** Administrative Instruction [redacted] dated 11 Feb 1947, Subject:  
Accountability and Responsibility of Property at CIA  
Installations  
Administrative Instruction [redacted] dated 4 Sept 1947, Subject:  
Property Survey Board 25X1

**1. Delegation and Accountability of Property, Supplies and  
Equipment**

a. All non-operational and housekeeping property, supplies  
and equipment for OSG in Washington will be furnished by the Services Branch,  
AMM and will be subject to its controls and property regulations. 25X1

25X1

DOCUMENT NO.

NO CHANGE IN CLASS.

DECLASSIFIED

CLASS. CHANGED TO: TS

REVIEWER: *s. C. Hall*

NEXT REVIEW DATE:

AUTH: HR 70-2

DATE: *10/1/47*

(2) The ADSS will prescribe the property regulations  
and controls for operational property provided for and utilized  
by his office and its field stations.

(3) Property regulations and controls prescribed under  
this delegation of authority will conform as far as practicable  
to those prescribed for other activities of CIA. 25X1

c. Those items for overseas use which do not present security  
risks in procurement or shipment will be furnished by the Services Branch, AMM.

25X1

**2. Establishment of a Property Survey Board**

a. There is hereby established a Property Survey Board for  
OSG to be composed of a representative appointed by ADSS and one representative  
each, acceptable to him, from the Office of the Executive for Inspection and  
Security and the Office of the General Counsel.

SECRET CONFIDENTIAL

~~SECRET~~

- 2 -

CONFIDENTIAL

b. The actions of this board will be governed by the provisions of paragraphs 2 and 3 of CIA Administrative Instruction [redacted] dated 4 Sept 1947.

25X1

25X1

[redacted] 3. The provisions of CIA Administrative Instructions 40-7 and [redacted] in conflict with the above directive are not applicable to the activities of the Office of Special Operations.

R. H. MILLER  
Rear Admiral, USN  
Director of Central Intelligence

cc: Chief, Services Branch  
Chief, Budget & Finance Branch  
Chief, Management Branch  
General Counsel  
Executive for IAS

Signer's chrono ✓  
Exec Registry  
Central Records

[redacted] /BP 17 Dec 47

25X1

~~SECRET~~

CONFIDENTIAL

~~SECRET~~  
**CONFIDENTIAL**

PNX

12 APR 1949

MEMORANDUM FOR: Executive  
 Asst. Director for Special Operations  
 Asst. Director for Policy Coordination  
 Services Officer  
 Budget Officer  
 General Counsel  
 Chief, Inspection and Security

SUBJECT: Administration of Property and Supplies for Covert Activities

DECISION: Memo from DCI to AOSO and Exec for ADM, subject: Administration of Property and Supplies for the Office of Special Operations, dated 18 December 1947

REFERENCES: a. Part VIII, Confidential Funds Regulations  
 b. Administrative Instruction [ ] (Property Disposition)

1. Property regulations and controls for covert operational property will be prescribed by the Executive in coordination with the heads of covert activities concerned. Due consideration will be given to essential security and operational requirements.

2. The Services Officer, through his covert deputy, will maintain adequate records and property accounting for covert operational property in accordance with regulations and controls established as directed in paragraph 1 above.

3. The provisions of Administrative Instruction [ ] will be followed to the fullest extent commensurate with security and operational considerations.

25X1

signed + *uninitialled* 12 Apr 49  
 R. H. HILLENKOTTER  
 Rear Admiral, USN  
 Director of Central Intelligence

cc: Management Officer

Signer's copy

[ ]/mc (11 Apr 49)

25X1

DOCUMENT NO. [ ]  
 NO CHANGE IN CLASS.   
 1) DECLASSIFIED  
 CLASS. CHANGED TO: TS 3 (S) 2011  
 NEXT REVIEW DATE: 10/10/2022  
 NMIC: HQ 70-2  
 DATE: 10/10/2011  
 REVIEWED: [ ]  
 ILLEGIB: [ ]

25X1

**CONFIDENTIAL**